

**CURRICULUM VITAE**

Julie Weaks Gutiérrez

**PERSONAL**

Name: Julie Weaks Gutiérrez  
Address: 1112 Salamanca St. NW, Albuquerque, NM 87107  
Phone: (505) 235-7158

Specialization: Oil and Gas Permitting; Greenhouse Gas Sequestration and Carbon Trading ;  
Financial Turnaround; Crisis and Organizational Change Management; Debt  
Restructuring and Debt Financing; Budget and Planning; Governance Structure;  
Forensic Financial Analysis; CERCLA/ NCP Cost Analysis and Allocation

**EDUCATION**

University of New Mexico – Anderson Schools of Management, 1993  
Executive MBA - Specializing in Executive Management and Finance

University of New Mexico, 1973  
BA English/Spanish Minor  
Magna Cum Laude, Phi Beta Kappa, Phi Kappa Phi

Texas Tech University, 1969-1971  
English, Spanish

**OFFICES HELD**

Vice President, Geolex, Inc. 2003-Present  
Director, Mind Research Network 1999-Present ( Board Chair 2004-2008)  
Trustee, Menaul School 2003 – Present (Board Chair 2004 – Present)  
Vice President for Business and Finance, University of New Mexico 1999-2004  
Director, Lobo Energy Inc., 2000-2004 (Board Chair 2003-2004)  
Commissioner, New Mexico State Investment Council 2002-2004  
Director, United Way of Central New Mexico, 2002-2005 (Treasurer 2004)  
Director and Treasurer, University of New Mexico Foundation, 1999-2004  
Director, University of New Mexico Clinical Operations Board, 1999-2004

**RECENT PUBLICATIONS**

Weaks, Julie C, John C. Tysseling and Jeff Easton, Countdown to Systems Collapse: Strategic planning by the University of New Mexico prevented a predicted campus-crippling utility infrastructure failure. Business Officer, June 2002, pp 28 – 34.

**EMPLOYMENT**

**April 2003 – Present  
Executive Vice President  
GEOLEX, Inc.  
Albuquerque, New Mexico 87102**

Duties, Accomplishments, Responsibilities:

1. Formulation and marketing of strategies for natural gas producers and processors to reduce greenhouse gas emissions utilizing carbon capture and geologic sequestration methodologies; specialization in preparation of applications to state regulatory agencies for permitting of carbon dioxide and acid gas injection wells to accomplish this sequestration.
2. Construction of timelines sequences and summary reference documents relative to litigation issues our firm is working on, based on analysis of historic documents, maps, spreadsheets, etc.
3. Assessment of adequacy of reserves for environmental remediation in major national bankruptcy and litigation proceeding.
4. Negotiation with New Mexico State agencies, including State Land Office
5. Analysis of management and organizational structure and implementation of change management strategies.
6. Forensic financial analysis including CERCLA/NCP cost analysis and allocation.
7. Analysis of budget management and financial planning strategies and Implementation of revised strategies.

**Menaul School (Chair Board of Trustees 2003 to Present)**

1. Oversight of design and implementation of business planning strategies to pay off long and short-term debt for the school.
2. Implementation of a new business model to address deficit spending.
3. Reorganization of Board of Trustees.
4. Recruitment and hiring of Head Master.

**MIND Research Network (Chair Board of Directors 2004 to 2008)**

1. Complete restructuring of organizational management structure, including implementation of successful change in entire executive management team.
2. Oversight and implementation of financial plan to address deficit spending and inadequate financial controls.
3. Coordination of negotiations with Department of Energy.
4. Initiation of strategic, business and financial planning.
5. Coordination of interactions with national congressional delegation.

**February 1999 – April 2004  
Vice President – Business and Finance  
University of New Mexico, Albuquerque, NM 87110**

Duties, Accomplishments, Responsibilities:

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1. Overall institutional and executive management for administrative and business functions of a 1.5 billion dollar Research I University, including long-term debt structure, real estate and facilities planning and management.
2. Oversight of NCAA Division I athletics program including direct supervision of athletic director and overall compliance with NCAA regulations.
3. Developed and implemented in conjunction with UNM Health Sciences Center, JP Morgan, Inc., the New Mexico Legislature and the New Mexico Finance Authority the capital financing plan for construction of the \$220 million addition to University Hospital. This includes the first public use of the FHA 242 loan guarantee program.
4. Developed and executed a program to renew and replace University of New Mexico's aging utility infrastructure, including funding the capital renewal from savings in utility costs and energy efficiencies. This plan has served as a model for renewal of university energy infrastructure, recognized by the Business Officer magazine, a publication of the National Association of College and University Business Officers.
5. Redesigned institutional hiring practices and implemented a web-based hiring system "E-hire" which reduced hiring time for staff positions from 28 days to 10 days.
6. Developed overall strategy and financial plan including capital financing for major enterprise-wide IT systems replacement, including finance, all accounting functions, payroll, purchasing, student and financial aid, human resources and alumni and development. This implementation has served as a model for strategic design and implementation of integrated IT systems for other large universities.
7. Developed and successfully implemented a legislative strategy to change New Mexico State Purchasing Code to allow awarding of construction contracts on the basis of best value rather than low bid.
8. Revised project contracting process to give the university more leverage in managing major capital projects.
9. Oversight of management for over \$250 million of capital projects over five years.
10. Designed and implemented strategy to achieve financial stability for of the university's Research Park.
11. Developed and implemented strategy for integration of the University's intellectual property management corporation, Science and Technology Corporation, Inc. into the university community.
12. Created the University Management Academy for university employees in order to provide management training and certification for employees interested in pursuing careers in management.
13. Initiated the Executive MBA Scholarship program for university employees.

**September 1993 – February 1999  
Director of Budget, University of New Mexico  
Albuquerque, NM 87131**

Duties, Accomplishments, Responsibilities:

1. Coordinated and directed the financial planning and budget management functions for the institution.
1. Supervised daily operations of the University's budget office as the senior administrative officer responsible for current budgetary operations.
2. Interfaced with legislative committees, governing boards, media, students, staff and alumni groups.

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3. Advised executive management and regents on debt structure and capital financing and planning issues.
4. Revised the institution's chart of accounts for booking of indirect cost revenue.
5. Revised the financial reports sent to university departments in order to simplify and clarify accounting and financial management information.
6. Served as the UNM representative on statewide Formula Task Force.
7. Proposed and successfully implemented changes in state formula funding for distance education programs.

**January 1987 to September 1993**  
**Executive Affairs and Budget Officer for the Dean and Director**  
**University of New Mexico Medical Center**  
**Albuquerque, NM 87131**

Duties, Accomplishments, Responsibilities:

1. Directed planning and implementation of budget management functions for UNM Medical Center (approximately \$150 million per year).
2. Directed planning and submission of the annual legislative request for the Medical Center.
3. Provided recommendations to executive management regarding resource allocation, financial analysis and long-range strategic and financial management.
4. Chaired university-wide job evaluation committee.
5. Served as a management representative on union bargaining team.
6. Served as liaison with New Mexico Legislature, Commission on Higher Education, and various legislative committees.
7. Planned, designed and implemented the first electronic budget system for the Medical Center.
8. Prepared institutional indirect cost report.

**January 1987 – August 1993**  
**Administrative Officer and Patent Manager**  
**University of New Mexico Medical Center**  
**Albuquerque, NM 87131**

Duties, Accomplishments, Responsibilities:

1. Developed a patent tracking and management system for the Health Sciences Center.
2. Managed all invention disclosures and coordinated interactions with external funding agencies and legal council.
3. Participated in negotiation of licensing agreements for the institution.
4. Served as liaison between inventors and legal counsel, external patent management firms and commercial licensing companies.
5. Prepared legislative requests as well as budgets for "Special Project" units of the Medical Center.
6. Served as liaison with state agencies and legislative committees in relation to budget and financial issue.

**July 1976 to December 1984  
Manager, Department of Internal Medicine  
University of New Mexico School of Medicine  
Albuquerque, NM 87131**

Duties, Accomplishments, Responsibilities:

1. Management of all financial resources of the department, including state appropriated and grant and contract funds and planning and submission of budget.
2. Administration of standard office procedures.
3. Management and supervision of staff employees.
4. Oversight of billing and collection for physician practice plan.
5. Coordination of affirmative action procedures as they related to faculty and staff recruitment efforts.
6. Developed tracking system for departmental funds and established the first department accounting office.
7. Served as a management representative in collective bargaining negotiations.

**June 1973 to June 1976  
Office Manager  
Albuquerque Orthopedic Associates  
Albuquerque, NM**

Duties, Accomplishments, Responsibilities:

1. Administration of standard office procedures, rate formulation and billing.
2. Processing and handling of Medicaid, Medicare and other third party reimbursements.
3. Occasional participation in depositions and court proceedings.
4. Drafting and editing of correspondence.